

Marketing and Communication trainee

(Erasmus+ traineeship)

Location: Bratislava, Slovakia

Start: asap/flexible 2016

Duration: 5 months minimum

Working language: English and Slovak/Czech

Company profile:

This opportunity is working for WorkSpace Europe – the 1st and biggest Erasmus+ consortium of universities in Slovakia, to be a part of our young team dedicated to organizing Erasmus internships for foreign students in Slovakia and Slovak students in EU countries. Work Space Europe is a part of several international associations/chambers and actively cooperates with partners in business and NGO sector across Europe.

Position description:

- Marketing support of our projects within EU and Slovakia
- Promoting the internship opportunities within EU
- Communication with foreign partners and searching for potential ones
- Communication management of foreign partners with Slovak university students

Qualifications:

- University student or graduate,
- advanced level of English (speaking and writing)
- MS Office (Excel, Word, PowerPoint) – advanced user;
- knowledge of design programmes (Photoshop, InDesign) is an asset
- flexible, positive with proactive approach to work
- communicative person with good speaking manners

Knowledge, skills and competence to be acquired:

Trainee will get an opportunity to be a part of NGO managing EU programmes. It is a chance to gain experience in business communication with foreign partners, marketing and to feel real working life of training organisation operating within EU.

Benefits:

- Accommodation provided
- Public transport travel pass provided
- standard support by our team (please check www.placementslovakia.com)

Interested candidates please apply by submitting an online application form at www.placementslovakia.com and state the name and number of this vacancy into the relevant field in the application. We look forward to hearing from you!