



ERASMUS+ STUDENT TRAINEESHIP PLACEMENT

EMPLOYER INFORMATION	
Name of organisation	INSTITUTE OF EDUCATIONAL RESEARCH
Address inc post code	Faculty of Education, Psychology and Art 76 Jūrmalas gatve, Rīga, LV-1083, Latvia
Telephone	+ 371 67034028
Fax	+371 67034027
E-mail	ipi@lu.lv
Website	www.ipi.lu.lv
Number of employees	Academic staff: 9 researchers
Short description of the company	Branches of research: <ul style="list-style-type: none">• Educational management• Educational sciences Main areas of research: <ul style="list-style-type: none">• International comparative educational studies• Education management• Measures and assessment in education• Educational management research• Educational measurement and evaluation
CONTACT DETAILS	
Contact person for this placement	Ms. Olga Pole
Department and designation / job title	University of Latvia Faculty of Education, Psychology and Art Institute of Educational Research

	Coordinator
Direct telephone number	+371 67034038
E-mail address	olga.pole@lu.lv
Application Procedure	
Who to apply to (including contact details)	Ms. Olga Pole e-mail: olga.pole@lu.lv
Deadline for applications	1st February 2016 (might be flexible, please inquire by sending an e-mail to olga.pole@lu.lv)
Application process	Please send your CV and covering letter to the e-mail: olga.pole@lu.lv

PLACEMENT INFORMATION	
Department / Function	INSTITUTE OF EDUCATIONAL RESEARCH/ DATA MANAGER
Description of activities	<ul style="list-style-type: none"> - Data entering for the International Civic and Citizenship (ICCS 2016) study. - Taking part in the research process according to the students' interest. - Menthor will help in any aspect of internship. - Intenship is an opportunity to work on your thesis (online library in English and IBM SPSS programm as well as the teaching staff of the faculty are available). - Elastic working hours. - Students will receive the certificate for taking part in the International study ICCS 2016.
Location	University of Latvia Faculty of Education, Psychology and Art 76 Jurmalas gatve, Riga, LV-1083, Latvia
Start Date	From 1 st March 2016 (flexible)
Duration	Till 30 st June 2016 (flexible)
Working hours per week	Approx. 20 - 30 hours (may vary due to the work load)
Accommodation (please select)	+ We can assist with finding accommodation
Details of financial and "in kind" support to be provided	No

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English: B2 Bachelor, Master or Doctoral Degree student
Computer skills and level of skills required	Usual user's skills.
Drivers license	No

INFORMATION PROVIDED BY

Name	Ms. Olga Pole
Department / Function	University of Latvia Faculty of Education, Psychology and Art Institute of Educational Research Coordinator
E-mail address	olga.pole@lu.lv
Phone number(s)	+371 67034038
Date	28th October 2015